



Gisburn Road
Community Primary School
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18th December 2024

Dear parents/carers,

Staffing change

I am writing to inform you of a change within the Year 5 staffing team. Due to changes within the staffing structure, and Senior Leadership roles, Mrs Toor will be unable to hold a class responsibility (alongside the Co-Headteacher responsibilities) and therefore, with a heavy heart, will not be Year 5 class teacher going forwards.

Mrs Holman has been teaching between Years 4 and 5 for the days when Mrs Toor is Headteacher, however, we feel the split is not as stable as we would have liked for the children – as you will be aware we have been covering using supply teachers here and there.

To ensure stability and consistency for both year groups, we have made the decision for Mrs Holman to teach solely in Year 4H (alongside Mrs Whittaker in Year 4W) and we welcome Mrs Shafiq as a **full time teacher** for Year 5 starting when we come back after the Christmas break. The children will meet Mrs Shafiq before we break up on Friday.

Mr Wood will be the class teaching assistant as normal.

Recruitment, as always, is a high priority and we are sure that Mrs Shafiq holds the high expectations and standards we have here at Gisburn Road. Mrs Shafiq is an experienced, nurturing teacher and I am sure Year 5 will accept her warmly.

We do understand the start of the year has not gone as planned, and for that we apologise. However, the children's best interests are the heart of any decisions we make and we feel this change will ensure consistency across both year groups.

If you have any questions, please do come and see myself or Mrs Toor.

Warmest wishes,

Mrs N Walker

Co-Headteacher

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